

St. Thomas' Catholic Kindergarten
Information on Admission for 2023/24 School Year

1. Registered name of school and registration number: St. Thomas' Catholic Kindergarten (532533)
2. Registered school address: 5 Tsing Luk Street, Tsing Yi
3. Maximum number of pupils permitted: 400(half-day section)
4. Estimated number of pupils in each class/course: (for 2023-2024)
K1: AM 54 WD 30 / K2: AM 46 WD 10 PM 10 / K3: AM 50 WD 10 PM 30
Places for K2 and K3 transfer students, please call the school for enquiries
5. This kindergarten has participated in the "Kindergarten Education Scheme", and students who hold a valid "Registration Certificate for Kindergarten Admission" **do not have to pay the tuition fee.**
6. Other approved fees : Application fee \$40;
Registration fee \$900; the fee will be refunded in September 2023 when the child has started class in the Kindergarten;
(the paid registration fee **will not be refunded** if the child gives up the school place.)
7. Prices of education items and / or provision of charged services
The annual Textbooks and Miscellany Fee will be paid in the first and second terms totaling approximately \$1,000;
The Snack Fee will be paid in the first and second terms totaling approximately \$800.
8. Other information:
 - A. Total area of the Kindergarten: 1,250 square meters
 - B. Number of registered classrooms: 7
 - C. Teacher- student ratio: 1 : 11
 - D. Facilities: indoor rock climbing wall, music and dance room, multiple activities room, garden for growing plants, hall and book corner
 - E. School website: <https://www.stthomas.edu.hk>
 - F. Contact us : Phone 2449 9879 , Fax number 2436 9226 , Email clerk@stthomas.edu.hk
9. Admission Procedures:

Distribution of Application forms

Starting from September 1, 2022, parents can apply through the following channels:

 1. Take from school or
 2. Download from school website or
 3. Apply online (<https://dki-stthomas.catholic.edu.hk/admission>)

Submission of Application forms

 - ◆ The applicant must **return the Application Form in person or online between 1 September and 4 November 2022** together with photo, copy of HK birth certificate or valid proof of residence in Hong Kong, copy of a Catholic Certificate of Baptism (if applicable) and \$40 application fee. The Kindergarten will inform parents of the interview date, time and relevant arrangement through email.
 - ◆ Under the policy of Kindergarten Education Scheme, the student must use the "Registration Certificate for Kindergarten Admission" as the 2023/24 registration document for K1 students.
 - ◆ The applicant is required to apply to the Education Bureau for the "2023/24 Registration Certificate for Kindergarten Admission" between September and November 2022.

Information Session

 - ◆ Date: 1/11/2022(Tue) Time: 5:45-7:00pm Hold form: Zoom

Interview Arrangement

 - ◆ **Date: 5/11/2022(Sat)**
 - ◆ Parent must accompany your child and come for the interview on the date and time arranged
 - ◆ Number of children interviewed: Children will be granted an interview if parents return the application form on time.
 - ◆ The interview is conducted through group games (the child can be accompanied by only one parent)
 - ◆ The interview is mainly conducted in Cantonese. For NCS children, we allow parents and children to be accompanied by a Chinese speaking relative/friend during the interview to facilitate communication.

Admission criteria

 - ◆ Child observation, Brother(s) and / or sister(s) attending school, Baptised Catholic students, Parent(s) / Brother(s) and / or sister(s) being alumni of the Kindergarten
10. Registration Arrangement

Release of 2022/23 New Students List (including Successful Applicants and the Waiting List)

Parent will be **informed by email on or before 16 December 2022** whether your child is admitted or not

Registration matters

 - ◆ **Territory-wide registration date: 5 to 7 January 2023**
 - ◆ **Submission of "2023/24 Registration Certificate for Kindergarten Admission" / Admission Pass / Provisional Registration Letter as a registration document together with the registration fee (the fee is listed in Item 6 above)**
 - ◆ After the registration, school will upload the registration information to EDB.
 - ◆ EDB will announce the vacancies of each school through website from the end of January
 - ◆ From the end of January to the beginning of February 2023, the reserve students will be notified by phone to go to the school for registration (the documents and fees above must be provided during registration)
11. Other enquiries
Equal Opportunities Commission 2511 8211 Hong Kong Independent Commission Against Corruption 2526 6363
Education Bureau Hotline 2891 0088 K1 Admission Arrangements Enquiry Hotline: 3540 6808 / 3540 6811
Education Bureau website: <http://www.edb.gov.hk>